

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 15 October 2024 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: Mrs D Brown; Mr E Brown; Dr G Clark; Mr A Currie; Ms J Keyne; Ms B Michalek; Ms S Moore; Mr M Spencer and Mrs Spencer.

In attendance: Carole Dean; Town Clerk, Samantha Higton; Assistant Clerk Mrs Rosser and Mr McQueen; Ashbourne Arts Ltd.

C/24/3899 Apologies for absence

Cllr's Mr A Bates; Mr P Chell; Mrs C Cooper; Mrs A Smith. DDDC Cllr(s) Peter Dobbs; Stuart Lees; County Cllr Steve Bull

C/24/3900 Variation of Order of Business

The Clerk asked for correspondence from DDDC relating to the Blackamoor's Head be added to the agenda, due to time scales.

It was RESOLVED to add this as agenda Item 16(e).

C/24/3901 Declaration of Members Interests

Cllr Mr Brown declared a personal interest in Planning Application 24/00428/REM.

C/24/3902 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None received.

C/24/3903 Public Speaking

No Members of the public wished to speak.

Police; County Councillor or District Councillor Matters

None in attendance.

C/24/3904 A presentation to Ashbourne Town Council from Ashbourne Arts

Mr McQueen said that Ashbourne Arts wanted to express their thanks and gratitude to the Town Council for the continued support; not only with the funding that has been awarded but also the use of the Town Hall for the Arts exhibition.

Mrs Rosser said that she would like to present a framed certificate to the Mayor on behalf of Ashbourne Arts for the Council.

C/24/3905 To Approve the Minutes of the Town Council Meetings held on Tuesday 17 September and the Extra Ordinary meeting held on Tuesday 1 October 2024

It was RESOLVED that the Minutes of the Town Council meeting held on Tuesday 17 September and the Extra Ordinary meeting held on Tuesday 1 October 2024 be approved.

C/24/3906 To Approve the Minutes of the Planning Committee Meeting held on Monday 7 October 2024

It was RESOLVED that the Minutes of the Planning Committee Meeting held on Monday 7 October 2024.

C/24/3907 To Approve the Minutes of the Finance, Town Hall & HR Committee Meeting held on Monday 7 October 2024

It was RESOLVED that the Minutes of the Finance, Town Hall & HR Committee Meeting held on Monday 7 October 2024 be approved.

C/24/3908 To Approve the Minutes of the C&E Committee Meeting held on Tuesday 9 October 2024

It was RESOLVED that the Minutes of the C&E Committee Meetings held on Tuesday 9 October 2024 be approved.

C/24/3909 Finance

a) Members to authorise the accounts for payment, all invoices listed have been examined, verified and certified by the Town Clerk/RFO. Chair and Deputy to sign the payment schedule.

It was RESOLVED that the accounts for payment be authorised.

b) Members to note the summary of receipts and payments from 1 April to 30 September 2024. Members to advise which summary option they would like to receive going forward.

Members RESOLVED that they would like to receive Option 3 of the summary sheet, it was noted that this would be sent with the Finance agenda.

c) Members to receive the budget request form for the next three years, please complete and return to the Clerk by 31 October 2024 to ensure that the information can be collated in time for the budget meeting on the 25 November 2024.

Members noted receipt of the budget request forms. Cllr Currie stated that whilst the process had worked well in the past there were other ways of looking at budgeting requests.

C/24/3910 Report on consideration of appointing a company to carry out the reinstatement valuation of the Town Hall

Members RESOLVED that the Clerk ask the Town Council's insurance provider to provide a quotation for increasing the insurance value to £5m.

C/24/3911 Members to consider adopting the latest version of the Code of Conduct

Members RESOLVED to adopt the latest version of the Code of Conduct.

C/24/3912 Members to consider a request by Ashbourne RBL for Ashbourne Town Band to store their Instrument cases in the Council Chamber during the Remembrance Parade. Members to note that a member of staff will be required to be on duty to open and close the Town Hall

Cllr Mr Brown stated that he was willing to open and lock the Council Chamber for Ashbourne Town Band to store their Instrument cases in the Council Chamber during the Remembrance Parade.

C/24/3913 Planning Applications

Reference	Name	Location	Details	Decision
24/00428/REM	FW Harrison Estates Ltd	Land between Ashbourne Airfield	Reserved matters application for 297 no. dwellinghouses with	No Objection.

		and Derby Road, Yeldersley, Derbyshire	associated access, infrastructure and landscaping pursuant to hybrid planning permission 19/01274/FUL (Further information / revised plan)	Members stated that the 'travel plan' needed to be more accurate particularly regarding the 'old' and 'new' hill.
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C/24/3914 Project Updates

a) Update on the Millennium Square project.

The Clerk advised that the planning application for the lighting column has been submitted; the estimated cost for the light is £7,000.00 however there is also an option to purchase a second-hand lighting column which is in need of some fabrication works.

Members RESOLVED to look at costs for the second-hand lighting column including fabrication works.

The Clerk advised that the work on St John Street would now start after Shrovetide and take approximately 19 weeks to complete. The Clerk advised that there is a public meeting on Tuesday 3rd December and urged Members to attend.

b) Ashbourne Reborn Highways & Public Realm – Programme Board.

CLlr Bates sent his apologies for the meeting.

c) Update on the Town Hall.

Members stated that they were in the process of arranging a date for their workshop.

d) Update on the SIDS.

No update.

e) Update from DDDC re Blackamoor’s Head

The Clerk advised that DDDC have commissioned Nottingham University to produce a Cultural Historian’s report, which is due to be received in November, following this an application for planning/listed building consent will be submitted. DDDC asked for any proposals on where it should be displayed following on from this.

It was RESOLVED to request that a local historian from the vicinity of Ashbourne carry out the report on the Blackamoor’s Head and that it be returned to the Town Council for display in the Historical Centre.

C/24/3915 Mayor’s Announcements

CLlr Mrs Spencer said that she had attended a number of events since becoming Mayor in May, including the Lighting of the Town Council’s Beacon to commemorate the 80th D Day Anniversary; the opening of Ashbourne Arts Festival; Boys Brigade awards evening; QEGS Founders Day; Young Farmers Harvest Festival as well as a number of Civic Services.

C/24/3916 Town Council representatives to give an update on Outside Bodies.

CLlr Mrs Brown said that QEGS were holding a music concert on the 12th December as well as their annual Speech Day towards the end of the term.

C/24/3917 Chair to sign the Minutes (previously approved).

It was RESOLVED that the Minutes be signed by the Chair.

The meeting closed at 8.18pm

Chairman.....

Date.....

Ashbourne Town Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
203 Net Pay	27/09/2024		Current Account - Ne		Salaries	Ashbourne Town Council	E	7,467.86		7,467.86
216 IT Hosting and Programs	01/10/2024		Current Account - Ne	DD	Sage Payroll	Sage	S	72.00	14.40	86.40
214 Heat & Light	02/10/2024		Current Account - Ne	DD	Electricity	British Gas	S	331.64	66.33	397.97
212 Heat & Light	13/10/2024		Current Account - Ne	DD	Business Gas Bill	Crown Gas & Power	L	304.64	15.23	319.87
208 Victoria Square Lighting	13/10/2024		Current Account - Ne		Lighting Victoria Square	N Power Business Solutions	L	65.95	3.30	69.25
215 Heat & Light	15/10/2024		Current Account - Ne		Electricity old Clerks Offices	British Gas	L	33.76	1.69	35.45
222 Bank Charges	15/10/2024		Current Account - Ne		Bankline Charges	Nauwest	E	27.65		27.65
220 Pension	17/10/2024		Current Account - Ne		Pension	Derbyshire County Council	E	2,249.23		2,249.23
192 Civic Service	18/10/2024		Current Account - Ne	BACS	Civic Service Photography	Threesixsevennine	X	100.00		100.00
206 Routine Repairs & Renewals	18/10/2024		Current Account - Ne		Sundries	David Neill Mica	S	3.16	0.63	3.79
224 Civic Service	18/10/2024		Current Account - Ne	BC	Mayors Buffet Civic Service	Runway Cafe Ashbourne Lt	S	670.00	134.00	804.00
225 Routine Repairs & Renewals	18/10/2024		Current Account - Ne	BC	Sundries	David Neill Mica	S	7.36	1.46	8.82
227 Clocks Town Hall and Millennium	18/10/2024		Current Account - Ne		Clock Town Hall 3 year	Smith of Derby	S	621.00	124.20	745.20
194 Christmas Trees	18/10/2024		Current Account - Ne	BACS	Lamp post testing for solar pan	Catena Inspection & Enginr	S	180.00	36.00	216.00
209 IT Hosting and Programs	18/10/2024		Current Account - Ne	BC	IT Support	Dove Computer Solutions	S	22.50	4.50	27.00
210 IT Hosting and Programs	18/10/2024		Current Account - Ne		IT Support	Dove Computer Solutions	S	90.00	18.00	108.00
223 Subscriptions & Licences	18/10/2024		Current Account - Ne		Scribe Accounts Software Subs	Starboard Systems Limited	S	756.00	151.20	907.20
207 Staff Training Expenses	18/10/2024		Current Account - Ne		Mileage Claim	Ashbourne Town Council	X	10.75		10.75
193 Millennium Square	18/10/2024		Current Account - Ne	BACS	Millennium Square Victorian Lic	Channel Design Ltd	S	550.00	110.00	660.00
211 Bus Shelters	18/10/2024		Current Account - Ne	BC	Bus Shelters	Shelter Maintenance Ltd	S	41.28	8.26	49.54
226 Water & Sewerage	21/10/2024		Current Account - Ne		Water and Sewerage	Waterplus	E	101.43		101.43
221 PAYE	22/10/2024		Current Account - Ne		PAYE	HMRC	E	1,429.77		1,429.77
218 Non Domestic Rates	25/10/2024		Current Account - Ne		Non Domestic Rates	Derbyshire Dales District C	E	1,821.00		1,821.00
217 Fireworks Event	01/11/2024		Current Account - Ne	DD	Fireworks Recharges	Derbyshire Dales District C	S	298.46	59.69	358.15
213 Printing & Stationery	03/12/2024		Current Account - Ne		Photocopying	Ricoch UK Ltd	S	107.46	21.49	128.95
Total								17,362.90	770.38	18,133.28